



GEMMALYN C. MADELOZO

Sta Elena Baras Nabua Camarines Sur
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Objective

Seeking a challenging career that utilized my skill in my area of competence and enriches my knowledge and give me a chance to be part of a team that contributes towards the growth of the organization. Therby yielding the twin benifits of job satisfaction and convenient professional growth.

Experience

- FEMSCO INDUSTRIES** August 28,2020 - Up to present
FIRST AIDER
The first Aider is to provide immediate potentially lifesaving,medical care before the arrival of further medical help.This could include performing procedures such as placing unconcious casualty into the recovery position to maintain thier airway.

-Assessing what has happened to cause an injury or illness.
-Identifying hazards and risk in the area.
-Controlling cross contamination of infections.
-Calmly reassuring the injured patient.
-Assess the patient and identify possible first aid solution.
- SEGUNDO GLASS ALUMINUM AND SUPPLY** January 3,2019 - May 20,2020
SAFETY OFFICER
Responsible for monitoring assessing hazardous and unsafe situation and developing measures to assure personal safety.The safety officer will correct unsafe acts or conditions through the regular line of authority,although the safety officer may exercise emergency authority to prevent or stop unsafe act when immediate action is required.

-To develope implement and monitor occupational health and safety policy programs.
-To assist the board in complying with current health and safety legislation and/or regulations.
-To establish budget proposals for the operation of the occupational health and safety office.
-To increase health and Safety awareness at all levels within the organization.
-To coordinate registration and removal of hazardous waste.
-To assume other duties as may be assigned.
- ANODRAC ENTERPRISES** October 2,2017 - January 2,2019
WELDER
Welder are responsible for designing,cutting and joining metal parts together through the application of appropriate welding techniques.Our job description entails fusing metal materials together using high heat equipment and welding process such as Mig,Tig and Electric Arc Welding.

-Machining fabricator materials and components.
-Cutting and welding with variety of process.
-Repair,design layout and estimate.
-Follow safety rules and quality standards.
-Keep work area clean anf organized and take proper care of all equipment and facilities.
- CANDY CORNER PHIL.** January 5,2016 - January 20,2017
CASHIER/STAFF
Organized cashier experienced in handling cash,processing payments and cementing patron relationship with excellent interpersonal abilities proven history of carefully managing funds to reduce descerepancies service oriented team member with articulate communication skill and friendly demeanor.

-Counted cash in register drawer at beginning and the end of shift.
-Mentored new team members on POS system operation customer service strategies and sales goal.
-Promoted customer loyalty and consistent sales by delivering friendly service and knowledgeable assistance.
-Reviewed weekly sales circulars and monitored price changes.

Education

- Amcon & C.Inc. McArthur Avenue Araneta Center,Cubao Quezon City** Aug 18-19&25-26,2018
CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH (COSH)
- TESDA WOMEN CENTER Tesda complex east service road taguig metro manila** March 2017-September 2017
SHIELDED METAL ARC WELDING NC1&2

- **TESDA WOMEN CENTER** Tesda complex east service road taguig metro manila
GAS METAL ARCH WELDING NC2

September 2017 November 2017

- **Sagrada Baao Camarines Sur**
NONITO PAZ ARROYO MEMORIAL HIGH SCHOOL

2006-2010

- **Sta Elena Nabua Camarines Sur**
STA ELENA BARAS ELEMENTARY SCHOOL

2000-2005

Skills

- -Microsoft office Word,Excel and Power Point

Achievements & Awards

- -Weekly Safety report monthly report (DOLE) -Awardee 2 Consecutives months as best SAFETY OFFICER.

Language

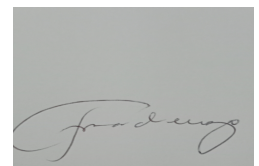
- English and Tagalog

Personal Details

- Date of Birth : September 30,1993
- Nationality : Filipino
- Age : 28
- Sex : Female
- Hieght : 157cm
- Weight : 50kls

Reference

- **Marian Claire Lumagbas - "Anodrac Enterprises"**
Engineer
mondelomarianclaire@gmail.com
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- **Evelyn D.Segundo - "Segundo Glass and Aluminum Supply"**
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